

BOARD OF COUNTY COMMISSIONERS' MEETING

THURSDAY, MAY 29, 2014 – 9:30 A.M.

FIRST FLOOR HEARING ROOM

AGENDA

- I. **CALL TO ORDER**
 - A. Invocation
 - B. Pledge of Allegiance
 - C. Business Recognition – Valley Concessions
 - D. Commissioner Comments
 - E. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
 - F. Approval of Minutes
- II. **PUBLIC COMMENTS (Three-Minute Presentation)**
- III. **CONSENT AGENDA (See Attached Separate Agenda)** 1
- IV. **AGENDA BRIEFING**

Thursday, June 5 at 9:30 a.m.

 - Proposed Issuance of Economic Development Revenue Bonds (Homewood Retirement Centers of the United Church of Christ, Inc.; Homewood Foundation, Inc. and Homewood at Frederick MD, Inc.)
- V. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*
 - A. Recommended LEPC Appointments – Seamus Mooney, Emergency Management Division
(10 Minutes - Board Decision) 2
 - B. Third Quarter Financial Analysis – Reporting Financial Results for Nine Months ended March 31, 2014 – Erin White, Finance Division
(10 Minutes - Board Information) 3
- VI. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.)*
 - A. Present for Signature Purposes – Zoning Map Amendment #R-12-10 – Monrovia Town Center Planned Unit Development (Public Hearing Held 4/23/14) – Michael Chomel, Office of the County Attorney
(10 Minutes - Board Information)
 - B. Present for Signature Purposes – Development Rights and Responsibilities Agreement – Monrovia Town Center PUD DRRA #12-06 (Public Hearing Held 4/23/14) – Jim Gugel, Community Development Division and Kathy Mitchell, Office of the County Attorney
(10 Minutes - Board Information) 4

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VII. PUBLIC HEARING (Continued from 3/20/14)

- A. [2013 Fall Cycle Water](#) and Sewerage Amendments – Jim Gugel, Community Development Division

WS 13-21 – 75-80 Properties, LLC
WS 13-22 – Payne Investments, LLC
WS 13-23 – 75-80 Properties, LLC
WS 13-24 – 75-80 Properties, LLC
WS 13-25 – 75-80 Properties, LLC

(15 Minutes - Board Decision)

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VIII. ADMINISTRATIVE BUSINESS

- A. Bid Awards – Diane George, Finance Division

- a. [Purchasing Memo #14-157](#) – Countywide HVAC Maintenance and Amendment No. 1
b. [Purchasing Memo #14-158](#) – First Renewal Option and Amendment No. 1 for Countywide HVAC Maintenance

(10 Minutes - Board Decision)

6(a – b)

- B. [Adoption of the FY 2015](#) Property Tax Rates (Public Hearing Held 5/6/14) – Regina Howell, Budget Office, Office of the County Manager

(10 Minutes - Board Decision)

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- C. [Request to go to Public Hearing](#) Regarding the Recordation Tax Allocation and Proposed Ordinance to Allow Transfer of Certain Recordation Tax Revenues into the General Fund and Associated Budget Transfers – Erin White, Finance Division

(10 Minutes - Board Decision)

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- D. [FY 2015 Fee Resolution](#) for Permits and Inspections and Planning and Development Review – Gary Hessong, Community Development Division

(10 Minutes - Board Decision)

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- E. Memorandums of Understanding – Pat Rosensteel, Citizens Services Division

- a. [Memorandum of Understanding](#) Between Frederick County, The City of Frederick and the Religious Coalition for a 12-month Shelter
b. [Memorandum of Understanding](#) Between the Religious Coalition for a Family Shelter
c. [Memorandum of Understanding](#) Between Frederick County and the Mental Health Association for 211 Counseling Services

(10 Minutes - Board Decision)

10(a-c)

- F. [Fleet Utilization Study](#) and Pilot Program Final Report – Pat Hannah, Public Works Division

(10 Minutes - Board Decision)

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- G. [520 North Market](#) Street Contract of Sale Extension – Crystal Chamberlain, Public Works Division

(10 Minutes - Board Decision)

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- H. [Review and Consideration](#) of Central Frederick Sewer Service Agreement – Mike Marschner,
Office of the County Manager
(20 Minutes - Board Decision) **13**
- I. [First Amendment](#) to Broker's Representation Agreement with Marcus and Millichap – Lori Depies,
Office of the County Manager
(5 Minutes - Board Decision) **14**
- J. Business Updates – Helen Propheter, Community Development Division
(10 Minutes - Board Information)

IX. **COMMISSIONERS COMMENTS**

X. **PUBLIC COMMENTS (Three-Minute Presentation)**

XI. **QUESTIONS - PRESS**

XII. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.
Topic – To consider an appeal under the County Personnel Rules.

XIII. **ADJOURN**

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CONSENT AGENDA DETAIL

BID AWARDS

1. [Purchasing Memo #14-197](#) – Fire Hose and Accessories (Piggyback Contract)
Award to: Witmer Public Safety Group
Award amount: \$121,320.00
2. [Purchasing Memo #14-198](#) – Relocation and Upgrade of Audio Visual Equipment in the Emergency Operations Center and Conference Room and Budget Transfer (Piggyback Contract)
Award to: Karcher Group, Inc.
Award amount: \$32,840.42

BUDGET TRANSFERS

1. BT-14-176, Fleet Services, Public Works Division
2. BT-14-177, Fleet Services, Public Works Division
3. BT-14-178, Fleet Services, Public Works Division
4. BT-14-183, Fire and Rescue Services Division
5. BT-14-184, Child Advocacy Center, Citizens Services Division
6. BT-14-185, Department of Aging, Citizens Services Division

CHANGE ORDER

1. [Change Order No. 26](#) – Montevue Adaptive Reuse Project Site Improvements – Sue Barthol, Public Works Division